



Certified Professional Guardianship Board

Monday, May 13, 2019

Teleconference

8:00 am – 9:00 am

Meeting Minutes

Members Present

Judge Rachelle Anderson
Ms. Rosslyn Bethmann
Judge Grant Blinn
Ms. Amanda Froh
Mr. William Jaback
Ms. Victoria Kesala
Judge Robert Lewis
Dr. K. Penney Sanders
Ms. Susan (Susie) Starrfield

Online Guests – see list on last page.

Members Absent

Ms. Rita Forster
Commissioner Diana Kiesel
Ms. Amanda Witthauer
Dr. Rachel Wrenn

Staff

Ms. Stacey Johnson
Ms. Kathy Bowman
Mr. Christopher Fournier
Ms. Carla Montejo
Ms. Kim Rood
Ms. Eileen Schock

1. Meeting Called to Order

Judge Rachelle Anderson called the May 13, 2019 Teleconference to order at 8:01 am.

2. Welcome, Roll Call and Approval of Minutes

Roll was taken and Board members were welcomed. With no suggested changes or corrections, a motion was made and seconded to approve the minutes of the Certified Professional Guardianship Board meeting held on April 8, 2019 as written. The motion passed.

Motion: *A motion was made and seconded to approve the April 8, 2019 meeting minutes as written. The motion passed. No abstentions.*

3. Chair's Report

Judge Anderson provided a legislative update, advising Second Substitute Senate Bill 5609, Uniform Guardianship Act, has passed both House and Senate and will next go to the Governor for signature, which is anticipated. The Act is to become effective January, 2021. Judge Anderson has asked all interested individuals to analyze the statute and make recommendations for submittal at the next legislative session. The UGA will not affect current RCWs or CPG Board Regulations before 2021.

Another concern for the Board is the declining number of active CPGs due to retirement or the voluntary surrender of certification. It is also concerning that fewer than normal applications for CPG have been received to date in 2019. The contract with the UW Certification Program is up for renewal in 2020. While the UW's current training curriculum remains valid through the 2019-2020 academic term, there is concern about the changes required to reflect the new UGA.

Judge Anderson asked the Board for help getting the word out that more CPGs are needed. Bill Jaback, as Chair of the Education Committee, offered to brainstorm for ideas at their next committee meeting.

Judge Anderson next thanked Commissioner Diana Kiesel, Jennifer Holderman and Stacey Johnson for their assistance with recent presentations at the Judicial Spring Conference.

4. Grievance Status Update

Staff presented the Guardian Grievance status update. A total of twenty-one (21) grievances were resolved in April 2019. Sixteen cases were dismissed for no actionable conduct and one grievance was dismissed for no jurisdiction. Four grievances that were in Hearing Status have been resolved with a Letter of Reprimand. Twelve new grievances were received in April for a total of 146 open grievances requiring investigation. Guardian Grievance Investigators remain focused on completing investigations of the oldest grievances and also on cases where CPGs have multiple grievances.

Staff next reported the inadvertent posting to the public website of an internal working report naming Certified Professional Guardians with two or more open grievances. This report is typically provided to the Board for discussion, but the names of CPGs would not be included. No materials were included with this report and the document was removed from the website within minutes of recognizing the mistake. A letter regarding this issue was received from a guardian late Friday prior to this meeting. The guardian's letter will be provided to Board members for review, and a responsive letter to the guardian will be drafted for Judge Anderson's signature.

5. Proposed Changes to Regulation 208 – Public Comments

Staff provided an update regarding the proposed revision to Continuing Education Regulation 208.2.1, which was posted on April 25, 2019 for public comment. The revision was proposed in order to allow Certified Professional Guardians filing *late* Compliance Reports to complete CEU reporting requirements by taking classes offered in the *new* reporting cycle. Members of the Board requested the actual language of the proposed revision be provided for their vote at the next Board Meeting on June 10.

6. Executive Session (Closed to Public)

7. Reconvene and Vote on Executive Session Discussion (Open to Public)

On behalf of the Applications Committee, Vicki Kesala presented one application for Certified Professional Guardian Certification. Members of the Application Committee abstained.

Motion: *A motion was made and seconded to conditionally approve Theresa Southwick's application for certification, with transferrable financial skills, upon completion of the UW Certification Program. The motion passed.*

8. Wrap Up/Adjourn

The next Certified Professional Guardianship Board Meeting will be held in person at the SeaTac office on Monday, June 10, 2019. As there was no other business to discuss, the meeting was adjourned at 8:58 am.

Recap of Motions from May 13, 2019

Motion Summary		Status
Motion:	<i>A motion was made and seconded to approve the April 8, 2019 meeting minutes as written. The motion passed. No abstentions.</i>	Passed
Motion:	<i>A motion was made and seconded to conditionally approve Theresa Southwick's application for certification, with transferrable financial skills, upon completion of the UW Certification Program. The motion passed. Members of the Applications Committee abstained.</i>	Passed

Guests Telephonically

- Chris Neil
- Christopher Fast
- Karen Newland
- Mark Vohr
- Glenda Voller